

## SUBSTITUTE WELL NOTICE OF COMPLETION FORM

Mail form and payment to:

**Flathead Reservation Office of the Water Engineer**

**PO Box 37**

**Ronan, MT 59864**

For questions contact: [contact@frwmb.gov](mailto:contact@frwmb.gov) or (406) 201-2532

Use this form to file for the completion of a substitute well as described in **Section 2-2-115** of the CSKT-MT Compact Unitary Administration and Management Ordinance (MCA 85-20-1902 and CSKT Ordinance 111-A).

**Filing Fee: \$150.00** *Make checks payable to FRWMB.*

### OFFICE of the ENGINEER USE ONLY

#### IMPORTANT

**To file this form, you must comply with the following:**

- I. The rate and volume of the substitute well must be equal to or less than the well being replaced.
- II. The water from the substitute well must be appropriated from the same groundwater sources as the well being replaced.
- III. The substitute well must be used for the same purpose as the well being replaced.
- IV. The old well must be properly abandoned in accordance with the procedures adopted by the Board of Water Well Contractors (MCA 2-15-3307).
- V. Submit this form **within 60 days** after a substitute well is completed and delivering water.

Water Right # \_\_\_\_\_ Basin \_\_\_\_\_

Date Rec'd \_\_\_\_\_

Time \_\_\_\_\_ AM / PM

Rec'd By \_\_\_\_\_

Payor \_\_\_\_\_

Amount Rec'd \_\_\_\_\_

Check # \_\_\_\_\_

Receipt # \_\_\_\_\_

**READ AND ANSWER THE QUESTIONS BELOW TO DETERMINE IF THIS IS THE CORRECT FORM.**

- ☐ Yes ☐ No Is the groundwater aquifer the same for the new well and the old well?
- ☐ Yes ☐ No Is the maximum flow rate of the new well the same or less than that of the old well?
- ☐ Yes ☐ No Is the new well used for the same purposes (there is no increase in the use) as the old well?
- ☐ Yes ☐ No Is there a water right for the well being replaced?
- ☐ Yes ☐ No Was the old well properly abandoned according to the Board of Water Well Contractor Rules, ARM 36.21.670?

If the answer to all the above questions is "yes," continue completing this form.

**1. WATER RIGHT OWNER INFORMATION**

Name(s) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell/Home Phone \_\_\_\_\_ Email Address \_\_\_\_\_

**2. WATER RIGHT NUMBER** (for the old well being replaced) \_\_\_\_\_*\*Attach a copy of the water right general abstract to this application.***3. NEW WELL LOCATION**The new well is located approximately \_\_\_\_\_ feet ☐ N ☐ S ☐ E ☐ W from the old well.

Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_

\_\_\_\_ ¼ \_\_\_\_ ¼ \_\_\_\_ ¼ Section \_\_\_\_\_ Township \_\_\_\_\_ ☐ N ☐ S Range \_\_\_\_\_ ☐ E ☐ W

County \_\_\_\_\_ Lot\* \_\_\_\_\_ Block\* \_\_\_\_\_ Subdivision Name\* \_\_\_\_\_

Tract No\* \_\_\_\_\_ COS/TSR No.\* \_\_\_\_\_ Government Lot\* \_\_\_\_\_

Street Address, including City/State/Zip Code\*: \_\_\_\_\_

**4. WELL LOGS***Well logs can be found at: <https://mbmggwic.mtech.edu/>. Well logs for abandoned wells and new wells are filled out by the well driller and submitted to GWIC.*

Well specifications are required and listed on well logs. Attach the following to this form:

- a. Old well log (for the well being replaced)
- b. Abandonment well log
- c. New well log

**5. MAP**

Montana Cadastral aerial images can be used to help generate a map.

[\(http://svc.mt.gov/msl/mtcadastral/\)](http://svc.mt.gov/msl/mtcadastral/)

A marked and labeled map must be submitted with the application and include the following:

- Location of the new well;
- Location of the old well;
- Property boundaries and ownership information;
- Township, Range, and Section of the point of diversion and place of use;
- All buildings on the property;
- Boundaries of the proposed watered lawn and garden area;
- Sewage facilities including septic tanks and drain fields within the property boundaries;
- All wells within a 500-foot radius of the proposed well or spring; and
- Other well connections including conveyance, points of diversions, and surface water features

**6. DECLARATION**

I declare under penalty of perjury that the statements appearing here are, to the best of my knowledge, true and correct and affirm that I have possessory interest, or the written consent of the person with the possessory interest, in the point of diversion, place of use, and conveyance.

**Applicant 1 Printed Name** \_\_\_\_\_

**Authorized Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Applicant 2 Printed Name** \_\_\_\_\_

**Authorized Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Applicant 3 Printed Name** \_\_\_\_\_

**Authorized Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**\*\*\*Please note, you must submit ORIGINAL authorized signatures.**

**Copies will not be accepted.\*\*\***

**Flathead Reservation  
Water Management Board**

## INSTRUCTIONS

### SUBSTITUTE WELL NOTICE (FORM 634)

For substitute wells with a rate and volume equal to or less than the well being replaced.

1. **Water Right Owner:** Enter the complete name(s), mailing address, and phone numbers of the owner(s) of the existing water right. If you own the existing water right, but it is not in your name, contact the Water Resources Regional Office for information on completing an Ownership Update Form.
2. **Water Right Number:** Enter the water right number of the old well that was replaced. You must attach a copy of the filed water right.
3. **Well Location:** This is the actual location of the replacement (new) well.
  - a. Enter the approximate distance and the direction that the new well is located from the old well.
  - b. Enter the legal land description for the location of the development. Describe the location to the nearest 10 acres if possible. Legal land descriptions may be obtained from the well log, county records, or the Montana Cadastral:  
<http://svc.mt.gov/msl/mtcadastral/>
  - c. Subdivisions: Enter the lot and block or tract number, and subdivision name, if applicable.
  - d. Government Lots: Enter the government lot number, if applicable
  - e. Certificate of Survey: Enter the survey number, if applicable
  - f. Physical Address: Enter the physical address of the development including city, state, and zip code.
4. **Well Logs:** To find old well logs visit: <https://mbmggwic.mtech.edu/>  
Attach to your filing a copy of the old well log, the abandonment well log, and the new well log.
5. **Map:** A map is required. Include all information required on the form. Montana Cadastral arial images can be used to produce your map (<http://svc.mt.gov/msl/mtcadastral/>)
6. **Declaration:** All owners of record at the place of use, point of diversion, and conveyance must sign the application and attest that the statements on the form are true and correct.