



# Flathead Reservation Water Management Board

## DRAFT Meeting Minutes

Thursday January 11<sup>th</sup>, 2024, from 3-6 PM

ZOOM Only Meeting: Zoom: <https://zoom.us/j/99687817082>

Join by Phone: +1(669) 900-6833 | Webinar ID: 996 8781 7082

**\*\*\*ATTENTION: Winter Weather May Cause Office Closure and Attendance via Zoom Exclusively\*\*\***

**1. Call to Order (FRWMB Chair)**

1.1. Opening Prayer

1.2. Attendance – Present: Matt, Noble, Smies, Pitt, Janssen, Hendrickson; Absent: None

1.3. Announce meeting minutes <https://www.frwmb.gov> (cross-posted on DNRC & CSKT Websites)

1.4. Disclose any potential conflicts of interest-None Disclosed

1.5. Adopt Agenda

**Board Action:** – Approved, as revised, with 5 yes votes.

Revisions: Swap numbers 6 and 7 (as shown below) per Water Engineer request; Item 3.2, Health Insurance Committee Update, struck per Vice Chair Noble request.

**2. Public Comment (for items not on the agenda) – None**

**3. Board Business (FRWMB Chair)**

3.1. Approve meeting agenda-minutes from December 20<sup>th</sup>, 2023

**Board Action:** 00:06:30 – Approved with 5 yes votes.

~~3.2. Health Insurance Committee Update~~

3.3. Agenda Distribution Clarification

**4. FRWMB Appeals and Hearings Documents (Legal Counsel)**

4.1. Discussion of Appeals and Hearings Documents

4.2. Public comment period closed on 1/2/2024

No public comments received by OE.

4.3. Public Comment - None

4.4. Board action on Final Appellate Rules of Procedure Documents

**Board Action:** – Approved with 5 yes votes.

4.5. Board action on Final Appellate Operating Rules Documents

**Board Action:** – Approved with 5 yes votes.

**5. Office of the Water Engineer Updates (Water Engineer)**

5.1. Discussion of policy on personal identifiable information to be added to WP&P

5.2. Present Customer Feedback Survey

5.3. Other Updates

Timesheets, WRIS, Form Updates, 2023 Internal Audit (Explained in depth by Ethan prompted by Clayton)

**6. 2024 Active Application Form Format Updates and Fee Increases per HB114 (Frakes)**

(Switched with 6 (now 7) as noted in agenda adoption)

6.1. Discussion of package of Form updates:

607F – Deadline Extension

60DF– A & B – Domestic Allowance

60SF– A & B – Stock Allowance

621F– WR Ver for DEQ Subdivision

622F– Water Measurement Report

634F – Substitute Well

635F – Redundant Well

625F – Reduction Correction

629F – Temp. Emergency Appropriation

646F – A & B – Geothermal Allowance

653F – Request to Withdraw a Water Right

6.2. Public Comment - None

6.3. Board action on package of Form updates

**Board Action:** – Approved with 5 yes votes.

**7. FRWMB Consideration of Complaint Form and Process (609F) (Legal & Water Engineer)**

(Switched with 7 (now 6) as noted in agenda adoption)

**7.1.** Discussion of Complaint Process

**7.2.** Discussion of Complaint Forms: 609F (informal) & 610F (formal)

**7.3.** Public Comment - None

**7.4.** Board action on Complaint Process and/or Forms 609F & 610F

**Board Action:** – Approved with 5 yes votes.

Complaint Process only is to be put out to public comment. 7.2 was briefly discussed after the vote.

Board will consider Forms 609F and 610F when public comment on the Complaint Process is concluded.

**8. Board consideration of OE Applicant Update Form 620F (Butterfield)**

**8.1.** Discussion of OE Applicant Update Form 620F

**8.2.** Board Action on OE Applicant Update Form 620F

**No Board Action:** No action taken. Legal requested time to review the form and Ben Yawakie, a DNRC employee, provided comment regarding DNRC's role in ownership updates on water rights.

**9. Continued Water Policy and Procedure working session (If time allows) (Water Engineer)**

Not discussed

**10. Public Comment - None**

**11. Next Steps/Meetings:**

January 16<sup>th</sup> 1:00 pm to 5:00 pm

**12. End Meeting (FRWMB Chair)**

**Board Action:** – Approved with 5 yes votes.